



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: WWW.DPR.DELAWARE.GOV

PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, October 6, 2010 at 1:30 p.m.
PLACE:	861 Silver Lake Blvd., Conference Room B, Second floor, Dover, Delaware
MINUTES APPROVED:	November 3, 2010

MEMBERS PRESENT

Jean McCool, RA, Professional Member, President
Joseph Schorah, Public Member, Secretary
Kenneth Freemark, RA, Professional Member
John Mateyko, RA, Professional Member
Brian Lewis, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Andrew Kerber, Deputy Attorney General
Nicole M. Williams, Administrative Specialist II

ABSENT

Arden Bardol, RA, Professional Member
Elizabeth Happoldt, Public Member
Prameela Kaza, Public Member

OTHERS PRESENT

None

1.0 Call to Order

Ms. McCool called the meeting to order at 1:25 p.m.

2.0 Review and Approval Of Minutes

The Board reviewed the minutes from the September meeting. Mr. Schorah made a motion to approve the minutes as submitted, seconded by Mr. Mateyko. Motion carried by majority vote as Mr. Lewis abstained.

Ms. McCool introduced to the Board the new public member, Mr. Brian Lewis. Mr. Lewis provided a brief overview of his background to the Board. The Board welcomed Mr. Lewis as the new public member to the Board of Architects.

3.0 Unfinished Business

Review of Unlicensed Activity Letters

Mr. Kerber was not present to update the Board at that time. The Board will come back to this agenda item once Mr. Kerber arrives.

Strategic Plan

There was nothing to report on the strategic plan at this time. Mr. Schorah and Mr. Freemark will meet an hour prior to the November meeting to review and discuss the rules and regulations.

Final Order for Donald Kann.

Ms. McCool signed the final order for Donald Kann. Ms. Williams will mail out the certified copy to Mr. Kann.

Review of Tabled Application for Gaetan Lefebvre

Ms. Williams advised the Board of correspondence received from Lefebvre advising that he has received the CACB in Canada. Mr. Schorah made a motion to approve, seconded by Ms. Happoldt. Motion carried unanimously.

Status of Complaint: 7-01-08

Ms. Williams advised the Board that this complaint regarding unlicensed activity has been dismissed by the Attorney General's office. Ms. McCool advised to have Ms. Williams inquire if the investigator assigned to the complaint notified the Board contact person for this complaint before having the case dismissed. Ms. Williams will follow up on this matter. The Board explained the complaint process with the Mr. Lewis. Ms. Williams advised the Board that regarding this complaint a consent agreement was brought before the Board in March of 2009 but the Board did not accept the consent agreement. Mr. Kerber advised that this case was probably dismissed since it was along the same lines of a previous unlicensed activity case that came to a hearing before the Board and the Board did not issue a fine. Ms. Cool again advised Ms. Williams to follow up as to the determination for why this complaint was dismissed by the Attorney General's office. The Board will put this matter on the November agenda for additional discussion.

Update to Application for John H. Bamberger

Ms. Williams advised the Board that after the September Board meeting she contacted NAAB regarding Mr. Bamberger's degree and they confirmed that the BS degree he received was NAAB accredited at the time he received the degree therefore his application was in order and he was issued a license and the Board needs to make a motion to ratify his license issuance. Mr. Schorah made a motion seconded by Mr. Mateyko to ratify Mr. Bamberger's license. Motion carried unanimously.

4.0 New Business

Review of Reciprocity Applications – NCARB Certificate – Ratify Listing

Bruce Knepper
Louis Lucas, Jr.
James Anderson, II
Thomas Retnauer
William Zehrung
Leila Hamroun

Mr. Freemark made a motion, seconded by Mr. Schorah to ratify the listing of approved reciprocity applications by NCARB certification to the above licensees. Motion carried unanimously.

Review of Applications by Direct Application

John H. Bamberger – MD: BS in Architecture

Mr. Mateyko advised that Mr. Bamberger is self-employed and has a BS in Architecture from the University of VA but is registered in MD in good standing as an architect. Ms. McCool advised that the degree must be a 5 or 6 year degree and a BS is a 4 year degree. A motion was made by Mr. Schorah to send Mr. Bamberger a letter to apply for NCARB certification through the Broadly Experienced Architect NCARB program based on his degree requirement, seconded by Mr. Mateyko. Motion carried unanimously.

Amy Matrino – PA: BA in Architecture – Penn State

Mr. Freemark advised the Board that the application was in order and made a motion to approve, seconded by Mr. Mateyko. Motion carried unanimously.

Maurice Weintraub – MA in Architecture – Univ. of Penn (Reapplication)

Mr. Mateyko advised the Board that Mr. Weintraub's application was in order and made a motion to approve, seconded by Mr. Freemark. Motion carried unanimously.

Ratification of Application by Written Examination – Passed the ARE

Thomas Lanuto – Ms. Williams advised that Mr. Lanuto was issued a license as he passed the ARE exam and his application was in order. Mr. Freemark made a motion to ratify, seconded by Mr. Mateyko. Motion carried unanimously.

New Complaints

Complaints 7-05-10 and 7-06-10 were assigned to Mr. Freemark.

5.0 Other Business Before the Board (for discussion only)

There was no other business before the Board for discussion.

6.0 Public Comment

There was no public comment.

7.0 Next Scheduled Meeting

The next meeting will be held on November 3, 2010 at 1:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

8.0 Adjournment

With no further business before the board, Mr. Freemark made a motion to adjourn the meeting, seconded by Mr. Mateyko. The motion carried unanimously. The meeting adjourned at 2:07 pm.

Respectfully submitted,



Nicole M. Williams
Administrative Specialist II